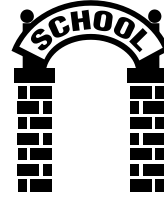




Engle Day School



Staff Information/ Application (please write legibly – must accompany by I-9 and W-4))

Applicant’s Full Name: _____ **Phone** _____

Full Address: _____

SSN (for mandatory background checks): _____

Date of Birth: _____

Direct Deposit Information (Zelle with your bank): _____

Education:

School	Years Attended	Name of School	City/State	Course/Degree/Hours
High School				
College				
Other Training				
Extra Courses				

Experience:

Name and Address of Employer	Dates (From-To)	Job Duties

- Have you ever been convicted of a crime: Yes / No
- I have received a Child Abuse record Information (CARI) form and given permission for a CARI check to be done by the State of NJ: Yes / No
- I have given permission for a fingerprinting to be done by the State of NJ: Yes / No
- I have received and read the center’s policy on the disciplining of children: Yes / No
- I have received and read the DCF Information to parents document: Yes / No
- I have received and read the staff policy for the center: Yes / No
- I attest that the above information is correct------(Signature)

Teaching Philosophy:

Naptime method:

Discipline Philosophy

.....
For center Use only:

Date of hire:

Director’s Signature (date).....

Date of termination:

Director’s Signature (date).....

Staff References Information:
Applicant Name

Please list the name, address, and telephone numbers of at least two people who have knowledge of your experience, education and suitability to work with children

1. Name ----- Telephone-----
Address-----
City ----- State ----- Zip-----
Position-----

2. Name ----- Telephone-----
Address-----
City ----- State ----- Zip-----
Position-----

For Center Use only

Date Reference Received.....written.....Verbal

Verified submission of I-9

Verified submission of W-4